

District 2889

2018-19

Lake Park Audubon Parent / Family Engagement Policy

1. Lake Park Audubon School District will take the following actions to involve parents in the joint development of its district parent involvement plan:
 - a. How will parents be included in writing the parent involvement plan?
Meetings will be held on the following dates:
 - Parent meetings will be held on November 13th, 2018, and February 19th, 2019.
The meetings will be facilitated by Deb Huseby, Lead Title I teacher.
2. Lake Park Audubon School District will involve parents in the process of the district and school plan, review and improvement [i.e. district plan, section 1112, school wide section 1114, and/or school improvement section 1116];
 - a. Parents will be informed about school report card results as a part of the District World's Best Workforce Report included on the district website.
 - b. Lake Park Audubon School District has never been listed as needing improvement, but in such a case parents would be notified by letter.
 - c. Lake Park Audubon School District is a School Wide Program for Title I, and all students are eligible to be served.
 - d. There are no other schools in the district available for transfer if our school does not make AYP.
 - e. Parents will be involved in identifying subgroups at Title I parent meetings.
 - f. Staff development will occur through our district wide staff development plan, and through local needs assessment results.
Meetings will be held on the following dates:
 - Parent meetings will be held on November 13th, 2018, and February 19th, 2019.
The meetings will be facilitated by Deb Huseby.
3. Involve parents, in an organized, ongoing, and timely way, in the planning, review and improvement of programs under this part, including planning, review and improvement of the school parental involvement plan.
Meetings will be held on the following dates:
 - Parent meetings will be held on November 13th, 2018, and February 19th, 2019.
The meetings will be facilitated by Deb Huseby.
4. LPA School District will provide the following: necessary coordination, technical assistance and other support to assist Title I schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance.
The meeting will be held on the following dates:
 - Parent meetings will be held on November 13th, 2018, and February 19th, 2019.
The meetings will be facilitated by Deb Huseby.
5. Lake Park Audubon School District will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, through the activities specifically described below.

6. If the school wide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- PTO Meetings will be held on September 10th, 2018, and monthly meetings thereafter on the second Monday of the month.
- A. Lake Park Audubon School District will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
- the state’s academic content standards, MCA results are reported to parents at conference time.
 - the state’s student academic achievement standards,
 - the state and local academic assessments including alternate assessments,
 - the requirements of Title I,
 - how to monitor their child’s progress, and
 - how to work with educators.
- The meetings will be held on the following dates:
- Parent meetings will be held on November 13th, 2018, and February 19th, 2019. The meetings will be facilitated by Deb Huseby.
- B. Lake Park Audubon School District will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
- C. Lake Park Audubon School District will, with the assistance of its Title I school, provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.
- The meetings will be held on the following dates:
- Parent meetings will be held on November 13th, 2018, and February 19th, 2019. The meetings will be facilitated by Deb Huseby.
- D. Lake Park Audubon School District will, with the assistance of its Title I schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.
- Teacher in-service – August 29th, 2017
- E. Lake Park Audubon School District will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

Activity	Date	Contact Person	Phone Number
Kindergarten Readiness and Roundup	March 21 st , 2019	Anne Braseth	218-325-0754

- F. Lake Park Audubon School District will take the following actions to ensure that Title I information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.

Activity	Date	Contact Person	Phone Number
Parent Newsletters (Newsletters are posted to the website)	Monthly 2018-19	Craig bahr	218-325-0754

- G. Lake Park Audubon School District will coordinate and integrate parental involvement strategies under Title I with parental involvement strategies under the following other programs: Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and state-operated preschool programs.

Activity	Date	Contact Person	Phone Number
Kindergarten Readiness Night and Roundup	March 22 nd , 2018	Anne Braseth	218-325-0754
ECFE Advisory Meetings	Quarterly, 2017-18	Anne Braseth	218-325-0754

- H. Lake Park Audubon School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement plan in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement plan.

Describe actions, such as how the evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents will play.

Activity	Date	Contact Person	Phone Number
Title I Family Night	February 19 th , 2019	Deb Huseby	218-325-0754
Surveys/Conferences	February 19 th & 21 st , 2019	Deb Huseby	218-325-0754

- I. Lake Park Audubon School District will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved,

J. Describe when and where the annual meeting will be held.

Activity	Date	Contact Person	Phone Number
Title I Family Night	February 19 th , 2019	Deb Huseby	218-325-0754

K. If the school wide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

Activity	Date	Contact Person	Phone Number
Parent Meeting	March PTO Meeting	Craig Bahr	218-325-0754

Part III. Shared Responsibilities for High Student Academic Achievement

As a component of the school-level parental involvement plan, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement. Compacts are completed with each child and parent at conferences.
- Provide frequent reports to parents on their children's progress; and
- Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.

Activity	Date	Contact Person	Phone Number
Parent/Teacher Conferences	November 13 th & 15 th - 2017 February 19 th & 21 st - 2018	Craig Bahr	218-325-0754

Part IV. Discretionary District/School Parental Involvement Plan Components

The Lake Park Audubon Parent Involvement Plan includes a listing of the following discretionary activities:

- Involve parents in the development of training for teachers, principals and other educators to improve the effectiveness of that training.
- Provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.

- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the involvement of other parents.
- In order to maximize parental involvement and participation in their children's education, arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school.
- Adopt and implement model approaches to improving parental involvement.
- Establish a district parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.
- Provide other reasonable support for parental involvement activities under section 1118 as parents may request.

Part V. Accessibility

In carrying out the parental involvement requirements of this part Lake Park Audubon School District, to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

Part VI. Adoption

The Lake Park Audubon School Parent Involvement Plan will be developed jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes and sign-in sheets.

On November 14th the Lake Park Audubon School District Parent Involvement Plan will be in effect for the period of the 2017-18 school year.

The Lake Park Audubon School District will make this plan available to all parents of participating Title I children on or before November 13th, 2018.

Craig Bahr
Signature of Title I Authorized Representative

August, 19th 2018

*This template of a District/School Parental Involvement Plan has been developed by combining two documents, the modified version of the sample provided in the U.S. Department of Education Parental Involvement Guidance and the sample of the School Parental Involvement Plan provided by Minnesota Department of Education and the Minnesota Parent Information Res